

State Government Council  
of the  
Nebraska Information Technology Commission

**SGC Action Items**  
(Revised: 2 OCT 2001)

**PRIORITY SGC-1:** Implementing electronic government (e-government) to provide for a cost effective, efficient delivery of services while maintaining necessary security and confidentiality of non-public information.

SGC 1.1

**TITLE: E-Government to Business Initiative**

**DESCRIPTION:** The NITC adopted the e-government strategic plan in November 2000. Governor Johanns endorsed the strategic plan and directed that an initial focus be placed on the interaction between government and businesses. The Business Portal Action Plan was developed to guide that effort. This action item will involve the continued implementation of that plan. (A copy is available at: <http://www.nitc.state.ne.us/sgc/> and includes a complete list of short and long term action items.)

**LEAD:** Business Portal Work Group

**TIMEFRAME:** Short-term action items - 3rd Quarter 2001  
Long-term action items - 2nd Quarter 2003

**UPDATE:** NOL has developed a test version of the Business Portal for the state's Web site. Work is being done to incorporate the database of business forms. NOL has posted a survey for input from users and will be conducting facilitated meetings with business representatives. On schedule for announcement of Portal going live in December 2001.

SGC 1.2

**TITLE: E-Government to Citizens Initiative**

**DESCRIPTION:** Building on the business initiative, develop and implement an action plan to provide electronic services to citizen.

**LEAD:** Work Group to be formed

**TIMEFRAME:** Beginning 2nd Quarter 2002

**PRIORITY SGC-2:** Improving collaboration, both between agencies and with other stakeholders, in all areas of IT

SGC 2.1

**TITLE: Develop technical standards, guidelines, and best practices**

**DESCRIPTION:** The SGC will prepare standards, guidelines, and best practices for a technical architecture for state government. The SGC will work with the Technical Panel to develop these standards and guidelines.

**LEAD:** SGC work group to be created.

**TIMEFRAME:** 3rd Quarter 2001 - 4th Quarter 2002 (ongoing)

**UPDATE:** Technical standards and guidelines for the following are currently under review: Accessibility; Hardware; Security and Video.

SGC 2.2

**TITLE: Funding for enterprise projects and infrastructure**

**DESCRIPTION:** Review and make recommendation on funding for enterprise projects and infrastructure development.

**LEAD:** Chief Information Officer

**TIMEFRAME:** Ongoing

### SGC 2.3

**TITLE: Directory Services and E-mail**

**DESCRIPTION:** These service areas both have important enterprise impacts for state government. Work should continue to improve collaboration among agencies on these to ensure efficient and effective utilization of these services. The SGC will continue to develop and recommend technical standards and/or guidelines for state government directory services and e-mail.

**LEAD:** Directory Services Work Group and E-mail Work Group / Rick Becker

**TIMEFRAME:**

➤ **Directory Services:**

Short-term Action: Windows 2000 Active Directory - 2nd Quarter 2001.

Long-term Action: Issues relating to an enterprise directory - 4th Quarter 2001

➤ **E-mail:**

Review standards: 4th Quarter 2001

**UPDATE:** Directory Services short-term action item has been completed. The Microsoft Active Directory root for state government is up and running. Agencies will be added to directory over the coming months. Long-term issues relating to an enterprise directory for state government are being reviewed by IMServices with assistance from IBM Global Services.

### SGC 2.4

**TITLE: IT Training**

**DESCRIPTION:** The SGC will continue to identify and pursue opportunities for IT related training for state government IT professionals and users. One area of focus should be on project management training.

**LEAD:** Work group to be formed

**TIMEFRAME:** To be determined

### SGC 2.5

**TITLE: Technical Forums**

**DESCRIPTION:** The SGC should continue to support the sharing of information among agencies through technical forums and workshops.

**LEAD:** To be determined

**TIMEFRAME:** To be determined

**PRIORITY SGC-3:** Providing a planning and implementation process for IT projects which avoids unnecessary delay and bureaucracy.

### SGC 3.1

**TITLE: Improved Planning Process**

**DESCRIPTION:** Continue to improve the information technology planning process for state agencies. The SGC will review, and revise as appropriate, the planning documents utilized by agencies, including: agency comprehensive information technology plans and agency project proposal forms for budget request.

**LEAD:** Office of the CIO

**TIMEFRAME:** 3rd Quarter 2001

**UPDATE:** Revisions to the following documents have been completed: Agency Comprehensive Information Technology Plan form; Project Proposal Form for budget requests; and Guidance Document for Agency Budget Requests.

### SGC 3.2

**TITLE: Improved Project Management**

**DESCRIPTION:** The SGC will continue to provide guidance to agencies on best practices for project management. Areas of focus should include: management of IT

related projects; measuring results; preparing project closure reports; and recommendations for a certification process for project managers.

*LEAD:* Chief Information Officer

*TIMEFRAME:* 4th Quarter 2001

### SGC 3.3

*TITLE:* **Evaluation of Future Technology Issues**

*DESCRIPTION:* The SGC will develop best practices in IT planning for agencies with respect to evaluating existing IT systems, including the costs and risks. The SGC will also examine ways to better review and analyze issues related to emerging technologies.

*LEAD:* Chief Information Officer

*TIMEFRAME:* Ongoing

**PRIORITY SGC-4:** Implementing appropriate policies for information technology related security and privacy.

### SGC 4.1

*TITLE:* **Security Policies**

*DESCRIPTION:* In January 2001, the NITC adopted the security policies developed by the Technical Panel's Security Architecture Work Group. These policies, guidelines, and best practices are intended to provide a framework for a secure computing environment, with a focus on state government. The SGC, in coordination with the Technical Panel, will work to implement these policies in state government.

*LEAD:* To be determined

*TIMEFRAME:* To be determined

*UPDATE:* Security handbook templates have been created for state agencies. Separate documents have been created for each of the following: Users; Technical Staff; and Security Officers.

### SGC 4.2

*TITLE:* **Privacy Policies**

*DESCRIPTION:* Develop information technology related privacy standards, guidelines, and best practices for state government. This action item to include federal HIPAA requirements.

*LEAD:* To be determined

*TIMEFRAME:* To be determined